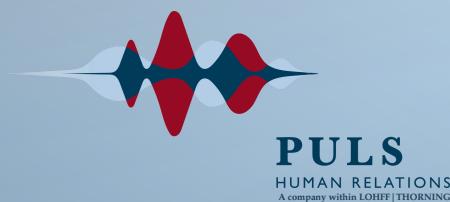


**PULS**  
HR-Center

Tailored HR Solutions  
Scalable and Professional



Curious to learn more?

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# We manage your HR tasks

– so you can focus on your business

## Recruitment & Onboarding

We prepare employment contracts, preboarding, and onboarding to ensure new employees get a professional start.

## Salary & Pension

We prepare payroll data, handle salary processing, pensions, reporting, and adjustments - ensuring everything is correct and on time.

## Holiday & Absence Administration

We manage holiday planning, remaining leave, holiday balance, parental leave plans, sickness absence support, and reimbursement applications.

## Employee Handbook & Policies

We create and update employee handbooks, policies, and guidelines to ensure clarity for employees and managers.

## Efficiency & Compliance

We optimise HR processes, implement systems and SOPs, advise on GDPR, health & safety, and ensure compliance with requirements.

"PULS-HR has become a natural part of our organisation [...]. They understand who we are and know our culture."

**Jesper Jersie Pedersen,**  
**CFO**

## PULS HR-Center - your partner in business growth.

We provide structure, overview & compliance.

## Workplace Environment and Employee Wellbeing

We support everything from Workplace Risk Assessments (APV) to support of your Health and Safety Organisation (AMO) to meeting facilitation, documentation, follow-up plans, and preventative measures that improve daily wellbeing.

## HR Reporting & Analytics

We provide data and analysis on absence, salary, and employee wellbeing, giving management a solid basis for decisions.

“We collaborate with PULS-HR because we see great value in the flexibility [...]. The partnership gives us professional strength we could not achieve on our own..”

**Anja Bjerskov Andersen,**  
**Head of HR & Administration**

## HR Cases & Offboarding

We provide professional guidance and execution in HR cases.

We handle terminations and offboarding to ensure respectful and proper exits.

## Interns, Trainees & Supported Employment

We manage administration and integration of interns, trainees, subsidised positions, and flex-job roles to ensure your company gains value from all schemes.

## Organisation Design & Annual HR Cycle

We develop organisational designs, update organisational charts, roles, and the HR annual wheel, ensuring that management has a clear overview and can prioritise based on informed decision-making.

## Your Confidential HR Business Partner

Our experienced consultants provide support, sparring, and knowledge-sharing for both HR and top management.

## Employer Branding & Communication

We strengthen your company's visibility and cohesion through internal communication, relevant events, and external employer branding including social media.